



JOB OPPORTUNITY

POSTING DATE: June 14, 2006
DEPARTMENT: Logistics
REPORTS TO: Logistics Manager
JOB TITLE: Inventory Control Supervisor
HOURS: 1st Shift, Monday-Friday

PURPOSE:

Responsible for overseeing all inventory control activities including Pinnacle owned inventory, Supplier owned inventory, and Customer owned inventory.

RESPONSIBILITIES:

- Supervise and coordinate activities of workers engaged in maintaining accurate inventory totals.
- Ensure stock is properly stored and rotated.
- Ensure cycle counts are performed on a routine basis in order to maintain inventory accuracy.
- Ensure department compliance of all processes and procedures; ensure all changes to processes/procedures are communicated throughout the department in a timely manner.
- Ensure all customer requirements are met or exceeded, and accurately reported
- Comply with all PDSi quality system requirements.

QUALIFICATIONS:

Associates degree in business, logistics or equivalent work experience required. Bachelor's degree preferred. Minimum five years experience in inventory control required. Minimum three years experience in supervision of people required.